

**UAB MALKŲ JĖLANKOS TERMINALAS**  
**THE DESCRIPTION OF THE MANAGED DATA**

**Last renewal date: August 8th, 2018**

<b>Why do you collect information about me?</b>	<b>Which information do you collect about me?</b>	<b>Why are you legally allowed to collect my information?</b>	<b>How long do you keep information about me?</b>
To administer access to the territory in order to ensure the security of your, the Company's employees', other persons', including persons' located in the Company's territory, health, life and property of the Company and public order	Video material	We have a legitimate interest (to ensure the safety of persons' health, life and property of the Company and public order) (Art. 6 (1) (f) of the GDPR)	30 days or until the end of the investigation (in cases where an investigation is carried out in accordance with the established procedure)
	Name and surname, ID number, position, organisation represented, request for a one-time / annual permission to enter the territory, one-time / annual permission to enter the territory, the time period of the annual permission to enter the territory, registration plate of personal car, personal car's make and model, photo, time of entry / entrance to the territory, time of departure / exit from the territory	We have a legal obligation (we must collect information in accordance with the law) (Art. 6 (1) (c) of the GDPR)	2 years
To provide you with stevedoring and storage services	Name and surname, data of the identity documents, date of birth, signature, bill of lading, telephone number, organisation represented, communication	We make and execute a contract with you (Art. 6 (1) (b) of the GDPR)	Until expiration of the contract and 10 years after expiration of the contract with you
To maintain business relations with natural and legal persons you represent	Name, surname, personal code, address, power of attorney, power of attorney expiration date, signature, connection with the represented person, the person you represent, position, telephone number, e-mail address, communication with the Company, information about the person you represent	We have a legitimate interest (to maintain relations with natural or legal persons you represent) (Art. 6 (1) (f) of the GDPR).	Until expiration of the contract and 10 years after expiration of the contract with the person you represent
To manage our accounts on social networking sites	Name and surname, e-mail address, gender, country, picture, message, time and date the message was received, content of the message, message attachments, response to the message, time of response to the message, information about	You agreed to that (Art. 6 (1) (a) of the GDPR)	10 years

	Company's rating, comments on a post, post shares, information about post reactions.		
To handle queries, requests and complaints submitted by you	Name, surname, e-mail address, country, telephone number, subject of your inquiry, date of your inquiry, content of your inquiry, attachments to your inquiry, reply to your inquiry	You agreed to that (Art. 6 (1) (a) of the GDPR)  We have a legitimate interest to do that (to handle your queries) (Art. 6 (1) (f) of the GDPR)	10 years after the receipt of the last inquiry
To engage in legal proceedings related to you	All information mentioned above, documents and attachments sent to you, documents and attachments submitted by you, procedural documents, court rulings, resolutions, decisions	We have a legitimate interest (to defend Company's rights in legal proceedings) (Art. 6 (1) (f) of the GDPR)	10 years
	Information about criminal offenses and convictions	The data processing is necessary for the establishment, exercise or defence of legal claims (Art. 9 (2) (f) of the GDPR)	